



Ladok is the official register of doctoral students. The information registered in Ladok should form the basis of the individual study plan (ISP).

## 1. Individual study plan - general information

Reason for drawing up the plan	Period of validity	Date of review
Specify the reason for drawing up the ISP  In connection with admission Other reason, please specify	The individual study plan applies to the entire period of study, starting	Enter the planned date for review of this ISP (within 1 year)
Additional comments		

### 1.1 Doctoral student

#### Personal data

First and last name	Telephone/mobile number
E-mail	Personal identity number (YYMMDD-XXXX)

### 1.2 Admission

#### Approval

Admitted to <input type="checkbox"/> Lic. <input type="checkbox"/> Dr. <input type="checkbox"/> Lic. stage planned <input type="checkbox"/> Dr., later part	Credit transfer from previous studies. Specify the amount in higher education credits (the courses can be identified in Ladok)	
Additional comments regarding credit transfer		
Date of admission decision	Decision-making body or reg. no. of the admission decision	Planned start date of the training

#### Department and other collaboration

Department (choose from the list or write in the field)
Affiliation with a graduate school/another university or other type of collaboration enter the reg. no. of any applicable agreement
Based at (if another department/university/organisation)

**Subject area**

Subject area of the third cycle programme (choose from the list or write in the field)
Distribution between the course and thesis components (in higher education credits)

Additional comments
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**2. Work space and other resources**

Describe the doctoral student's access to a work space and other resources required to complete the training
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**3. Financial plan**

*The financial plan should cover the entire period of study, equivalent to four years of full-time study for a doctoral degree. It is possible to combine different types of funding.*

**Doctoral studentship**

<input type="checkbox"/> Doctoral studentship <input type="checkbox"/> Doctoral studentship at another university - enter the reg. no. of any applicable agreement  Specify the period of employment, from- to -	Degree of activity <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, specify the percentage of full-time (at least 50 % in accordance with HF) %
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**Other type of funding**

*In case of another type of funding than a doctoral studentship, the funding must be secured throughout the training and enable the doctoral student to devote enough time to the training for it to be completed within eight years for a doctoral degree.*

<input type="checkbox"/> Scholarship  Specify the allocation period, from- to -	Specify the extent as a percentage of full time %
<input type="checkbox"/> Other university employment (e.g. lecturer) Enter the reg. no. of any applicable agreement	Degree of activity <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, specify the percentage of full-time %
<input type="checkbox"/> Employment with a connection to research (see the instructions for a definition) Enter the reg. no. of any applicable agreement	Degree of activity <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, specify the percentage of full-time %



<input type="checkbox"/> Externally employed doctoral student (see the instructions for a definition) Enter the reg. no. of any applicable agreement	Degree of activity <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, specify the percentage of full-time %
<input type="checkbox"/> Other funding with no connection to doctoral studies (incl. if the net study time has been used up) Specify the type of funding	

Additional comments regarding funding
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#### 4. General planning of studies

*If necessary, this plan can be revised in future reviews.*

##### Thesis

The thesis is planned to be written as a monograph                  compilation thesis
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Thesis working title and a short description (5-10 lines)
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##### Degree of activity

Specify the planned rate of study as a percentage of full-time study (at least 50 % in accordance with HF)
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##### Departmental duties

<input type="checkbox"/> Departmental duties. Specify the nature of the departmental duties as well as the scheduling	Specify the planned extent as a percentage of full-time (no more than 20 % in accordance with HF) %
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##### Plan regarding the requirements of the doctoral student pay scale

Semester when at least 50 % of the requirements for a doctoral degree are planned to be fulfilled	Semester when at least 80 % of the requirements for a doctoral degree are planned to be fulfilled
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##### Plan for the public defence of the thesis

Planned semester for the final seminar or equivalent	Planned time of public defence (semester - year)
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Additional comments
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## 5. Planned content of the doctoral student's studies

*This section contain a plan regarding the content of the doctoral studies in terms of courses, other mandatory elements in accordance with the general syllabus (ASP), and what intermediate goals in the thesis project the doctoral student is expected to achieve before the planned public defence.*

### 5.1 Courses

Name, higher education credits, planned semester of completion
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### 5.2 Other mandatory elements

Name, higher education credits, planned semester of completion
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### 5.3 Thesis project/Licentiate thesis

Intermediate goal, extent, planned semester of completion
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## 6. Supervision

*Plan for the period between the date of adoption until the planned review date.*

Principal supervisor (title, name, organisational affiliation)	Doctoral supervision training has been completed Yes - specify year  No
Description of responsibilities for the applicable time period (role/responsibilities, means of contact, other planning)	
Supervisor (title, name, organisational affiliation)	Doctoral supervision training has been completed Yes - specify year  No
Description of responsibilities for the applicable time period (role/responsibilities, means of contact, other planning)	



Supervisor (title, name, organisational affiliation)	Doctoral supervision training has been completed Yes - specify year No
Description of responsibilities for the applicable time period (role/responsibilities, means of contact, other planning)	
Additional comments (if necessary additional supervisor according to above given information)	

## 7. Additional comments

Any additional comments that do not fit in the other sections of the form can be entered here.
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## 8. Signatures

*The doctoral student and all supervisors must sign the individual study plan.*

Date	Signature	Name in block letters
Additional comments (supplemented by an appendix if necessary).		

## 9. Approval

*The individual study plan is adopted*

Date	Signature of the head of department	
Date	Name in block letters	Decision-making body

## 10. Appendices

*List of all appendices.*

